



Susan E. Pound  
3377 W. Hemingway Lane, Anthem, AZ 85086  
602-505-1022

## Event Contract

This contract for music services as entered into by Susan E. Pound-Roark of Phoenix, Arizona, telephone number 602-505-1022, referred to as "Musician" and \_\_\_\_\_,  
Name of hiring party

Referred to as "Employer", having an address at:

\_\_\_\_\_  
and telephone number: Wk. ph. # \_\_\_\_\_ Hm. Ph# \_\_\_\_\_

Musician is a pianist and vocalist, who will perform vocal solos and background piano music, as well as provide piano accompaniment for only her vocal solos, unless otherwise stated as follows: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place of Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_  
Address: \_\_\_\_\_ Start & End time of Event: \_\_\_\_\_ to \_\_\_\_\_  
Breaks (if applicable): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Number of Attendants: \_\_\_\_\_

Phone number/s: \_\_\_\_\_  
\_\_\_\_\_

**Place of performance must be available for set-up 1½ hours before time of event at: \_\_\_\_: \_\_\_\_ a.m. or p.m. Susan will perform a minimum of 1 hour to a maximum of 2 hours.**

**Equipment:** For Musician's use only, Musician will provide microphone and keyboard (if a tuned grand or baby grand piano, or a full-size keyboard with weighted keys is not available) for an additional fee. All other sound equipment (speakers, speaker cables, monitors, microphone cables, etc.) plus sound technicians must be provided by Employer or Musician will terminate the contract and will not be held liable to refund Employer of the deposit (the overall sound of the music and the Musician's professionalism and business will suffer if high-quality sound equipment and knowledgeable sound technicians are not used).

We, as parties to this contract, have read, understand, and agree to abide by the terms and conditions herein.

Musician Signature \_\_\_\_\_ Date \_\_\_\_\_

Employer Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_ Date \_\_\_\_\_

**Environment:** It is essential Musician be furnished, by Employer, with an absolutely dry, solid, and even surface; a 9' x 7' workspace is needed within 20 feet of an electrical outlet. No heat above 75 degrees, no rain, dew, mist, drizzle, snow, frost, fog, spray or sprinkled water can be tolerated by Musician's equipment. Similarly, shade from direct sunlight is required as well. Musician will not perform outdoors in Arizona. Any deviation from the above is grounds for termination of the contract by Musician, with good cause and without refund and with an obligation on the part of Employer to pay the full performance fee.

**Security:** Employer agrees to accept full responsibility for acts of guests in Musician's performance area and Employer accepts full liability for any damage and destructions of musician's instruments or other equipment by such guests.

**Payment:** A nonrefundable 50% deposit of the total fees is due at the time of booking to hold your booking date (the deposit may be paid by a personal check—checks are payable to Susan E. Pound.). In the event of a returned check, a \$30.00 fee will be charged. The remaining balance of \$ \_\_\_\_\_ is to be paid at least one week (or sooner) prior to the event on \_\_\_\_\_.

**Cancellation:** Unless Employer gives a written notice with signature and a verbal notice to Musician at least one month prior to the event, cancellation will result in Musician retaining 50% of the remaining balance. Failure of Musician to perform services is subject to proven detention by illness, accidents, and accidents to means of transportation, riots, strikes, epidemics, acts of God or other legitimate conditions beyond her control. If proven, by affidavit or otherwise, Musician shall have no liability to Employer beyond a refund of the full deposit, plus other funds paid. Musician shall have no liability in damages of any type if a refund is provided.

**Coordination Sheet:** The songs shown on the coordination worksheet are specifically requested. Musician shall perform other songs at her discretion. Performance of requests by guests at the event is not guaranteed by this contract.

**Breaks:** Performer will take a 5-minute break every hour during the event.

**Overtime Fees:** If the event concludes fifteen minutes beyond the agreed upon time as specified in this contract, a \$25.00 overtime fee will be charged to Employer, and \$25.00 every 15 minutes thereafter.

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### FEE SCHEDULE

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• <b>Performance Fee</b>	\$ _____	(\$100.00 per hour – min. 1 hr.; max. 2 hrs.)
• <b>Consultation Fee</b>	\$ _____	(\$50.00 per hour – minimum \$50.00 fee)
• <b>Travel Fees</b>	\$ _____	(\$5.00 for the first 5 miles; \$.50 per ml thereafter)
<b>For Consult/Event</b>		<i>Based on mileage both to and from event</i>
		TOTAL MILES _____
• <b>Air Travel Fees</b>	\$ _____	
• <b>Music Purchased</b>	\$ _____	(Includes sales tax)
• <b>Equipment Fee</b>	\$ _____	(\$60.00 if providing keyboard)
	<b>Grand Total</b>	\$ _____
	<b>Less Deposit</b>	\$ _____
<b>Remaining Balance or Grand Total Due Two Weeks Prior To Event on _____</b>		\$ _____

We, as parties to this contract, have read, understand, and agree to abide by the terms and conditions herein.

Musician Signature \_\_\_\_\_ Date \_\_\_\_\_

Employer Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_ Date \_\_\_\_\_